

IMPORTANT LANL CONTACTS

Updates to personal or emergency contact information, send an email to rr-desk@lanl.gov.

Los Alamos Area Code is (505). When calling outside the Laboratory, for local calls, dial 8 and then all seven digits. When on Laboratory property, dial the last five digits of the number, i.e., 7-1234.

Otowi Building (TA-3, Bldg 261)

- Badge Office: 667-6901 (2nd floor)
- Benefits: 667-1806 (2nd floor)
- Clearance Processing: 667-7253 (2nd floor)
- Payroll: 667-4594 (1st floor basement)
- Travel: 667-4314 (1st floor basement)
- New Hire Representatives: Pam Padilla, 665-5039, Angela Jaramillo, 665-1614, and Valerie Maestas, 665-0215
- Terminations: 667-1432 (2nd floor)
- Personnel Records: 667-4451 (2nd floor)
- Immigration Services: 665-8650 (2nd floor)

Taxi Services

Taxi hours of operation are 5:30 am to 5:30 pm

5:30 am to 8:30 am - Support Park & Ride Commuters

8:40 am to 3:00 pm - Dispatch Service

3:00 pm to 5:30 pm - Support Park & Ride Commuters

Rules for use of Dispatch service are: First come, first serve and business trips only

Requests for Taxi service may be made by calling 667-TAXI (7-8294).

Useful Web Sites and Contacts:

Laboratory directory assistance: 667-5061 or 0 (within the Laboratory)

Occupational Medicine: 667-0660 - Located on Pajarito Road, TA-3, SM-409

Legal Office (Patent questions): 667-3970

Safety Help Desk: 665-7233/Email: safety@lanl.gov

Security Help Desk: 665-2002/Email: security@lanl.gov

Employee Assistance Program: 667-7339, <http://int.lanl.gov/employees/health-fitness/employee-assistance/index.shtml>

Voluntary Protection Program: <http://int.lanl.gov/safety/voluntary-protection-program/index.shtml>